



Coffee, Crafting, and Community (CCC) Behavior Guidelines

CCC aims to create a fun, nurturing, and safe environment for all participants, staff, and volunteers. To join our program, I agree to follow these behavior guidelines:

- **Respectful Behavior:** I will treat everyone—participants, staff, and volunteers—with respect. This means no inappropriate language, yelling, lashing out, physical aggression, or disrespectful comments. I will keep my hands, body, and fluids to myself, except when participating in a group activity like a hand clap game as directed by the leader, staff, or volunteers.
- **Dignity and Privacy:** I will treat others with dignity and respect their privacy. I will keep group sessions and conversations confidential and avoid sharing anything that could harm or upset another member. I will respect everyone's right to their own opinions, values, and beliefs.
- **Focus and Participation:** I will pay attention to the group leader. I will not sleep, use my cell phone, or do anything unrelated to the session unless instructed. If I'm unsure what to do, I will ask the leader, staff, or a volunteer for help.
- **Politeness:** I will use good manners (like saying "please," "thank you," and "excuse me") and wait my turn to speak without interrupting others.
- **Breaks and Movement:** If I need a break, I will ask for one. I will not leave the session room without permission from staff.
- **Respect for the Space:** I will take care of our meeting space by cleaning up after myself and putting things back where they belong at the end of each session.
- **Questions or Concerns:** I will talk to the Program Director privately outside of session time about any questions or concerns unless it's an emergency.

I understand that CCC can refuse service to anyone. If I do not follow these guidelines, I may be asked to leave the session immediately and may not be allowed to return to future sessions.

Participant Signature

Date

Parent/Caregiver Signature

Date